

# PRIVACY POLICY

Trisha Rapley Poetry  
ABN 49 679 838 181  
[www.trisharapleypoetry.com](http://www.trisharapleypoetry.com)  
Last updated: \_\_\_\_\_

## 1. INTRODUCTION

This Privacy Policy explains how personal information is collected, used, disclosed, and protected by Patricia Rapley trading as Trisha Rapley Poetry (ABN 49 679 838 181) in accordance with the Privacy Act 1988 (Cth) and the Australian Privacy Principles.

## 2. PERSONAL INFORMATION WE COLLECT

We may collect personal information including your name, email address, billing information, account details, purchase history, and any information you voluntarily provide through forms, memberships, or communications.

## 3. HOW WE COLLECT PERSONAL INFORMATION

Personal information is collected when you subscribe, create an account, make a purchase, contact us, or otherwise interact with the website. We may also collect technical data such as IP address, browser type, and usage information.

## 4. USE OF PERSONAL INFORMATION

Personal information is used to provide services, manage memberships, process transactions, communicate with you, improve website functionality, comply with legal obligations, and protect our legal rights.

## 5. DISCLOSURE OF PERSONAL INFORMATION

We do not sell personal information. Information may be disclosed to trusted service providers where necessary to operate the website, process payments, or comply with legal requirements.

## 6. DATA SECURITY

We take reasonable steps to protect personal information from misuse, loss, unauthorised access, modification, or disclosure. However, no method of transmission over the internet is completely secure.

## 7. ACCESS AND CORRECTION

You may request access to or correction of your personal information by contacting us using the details below.

## 8. COOKIES AND ANALYTICS

This website may use cookies or analytics tools to improve user experience. You may disable cookies through your browser settings.

## 9. THIRD-PARTY LINKS

This website may contain links to third-party websites. We are not responsible for the privacy practices of those websites.

## 10. CHANGES TO THIS POLICY

We may update this Privacy Policy from time to time. The updated version will be published on this website.

## 11. CONTACT US

If you have questions, concerns, or requests regarding this Privacy Policy, please contact us at [legal@trisharapleypoetry.com](mailto:legal@trisharapleypoetry.com).